

Train your Dragon



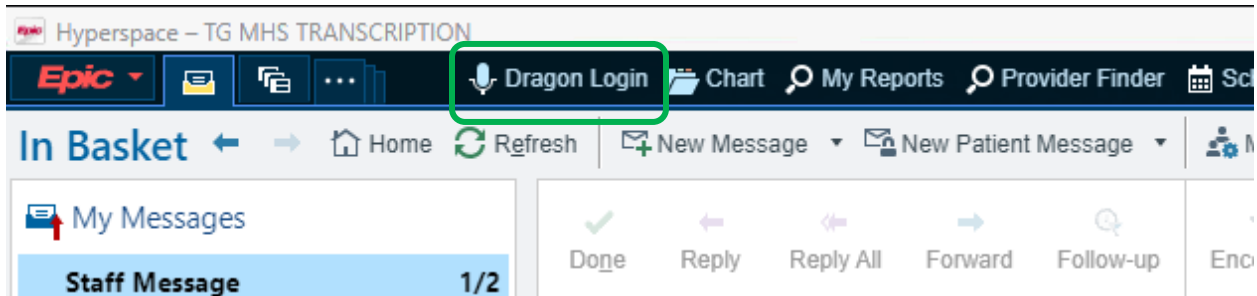
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Setting up PowerMic Mobile

PowerMic Mobile is an app you download to your phone that serves as a microphone. It's the most-recommended way to use Dragon.

1. Open Dragon by clicking the Dragon Login button on your Epic.



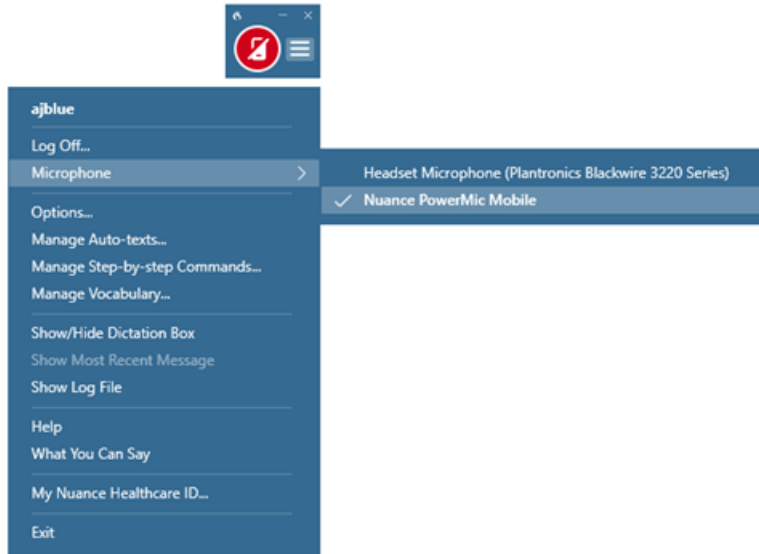
2. Go to the App Store (if you have an iPhone) or to Google Play (if you have an Android) and download the **PowerMic Mobile** app.



To sync the app to MultiCare's Dragon, you need to:

- **Be near your computer**
- **Have Dragon open, launched from Epic**
- **Have the Dragon microphone set to Nuance PowerMic Mobile**

You may first need to change the microphone setting to Nuance PowerMic Mobile. Click the flame icon and choose Microphone.



Select Nuance PowerMic Mobile, and the microphone icon on your Dragon toolbar should change.

3. Sync the app with MultiCare’s Dragon by scanning the appropriate QR code with your phone’s camera.

If your phone is an iPhone, use this QR code:

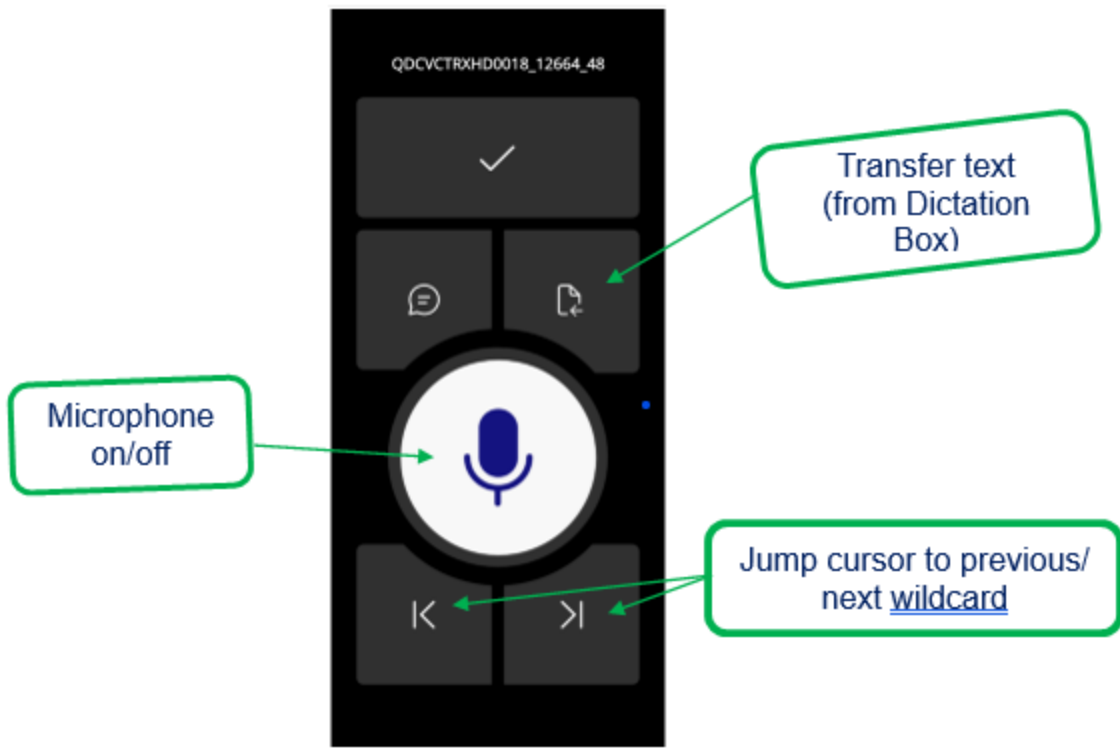


If your phone is an Android, use this QR code:



On scanning the QR code, if given an option, open with PowerMic Mobile.

You’ll be brought to a field for your username. Type your Windows/Epic login (*not your email address—leave off “@multicare.org”*) and click Login. You should then see the PowerMic Mobile microphone:



Note

If scanning the QR code does not bring you to the PowerMic Mobile app, try this. Copy the appropriate URL below and send it to your **personal email**. (Clicking the links on your PC will not get you a desired result.)

If your phone is an iPhone, use this URL:

dmic://config_?NmsToken=MklxMzl0MjctRDIFMS00Mjl0LTICRDEtMzg1QTVBODg2ODNF

If your phone is an Android, use this URL:

http://config_/?NmsToken=MklxMzl0MjctRDIFMS00Mjl0LTICRDEtMzg1QTVBODg2ODNF

From your **personal email on your phone**, click on the URL. You should be brought to the PowerMic Mobile app.

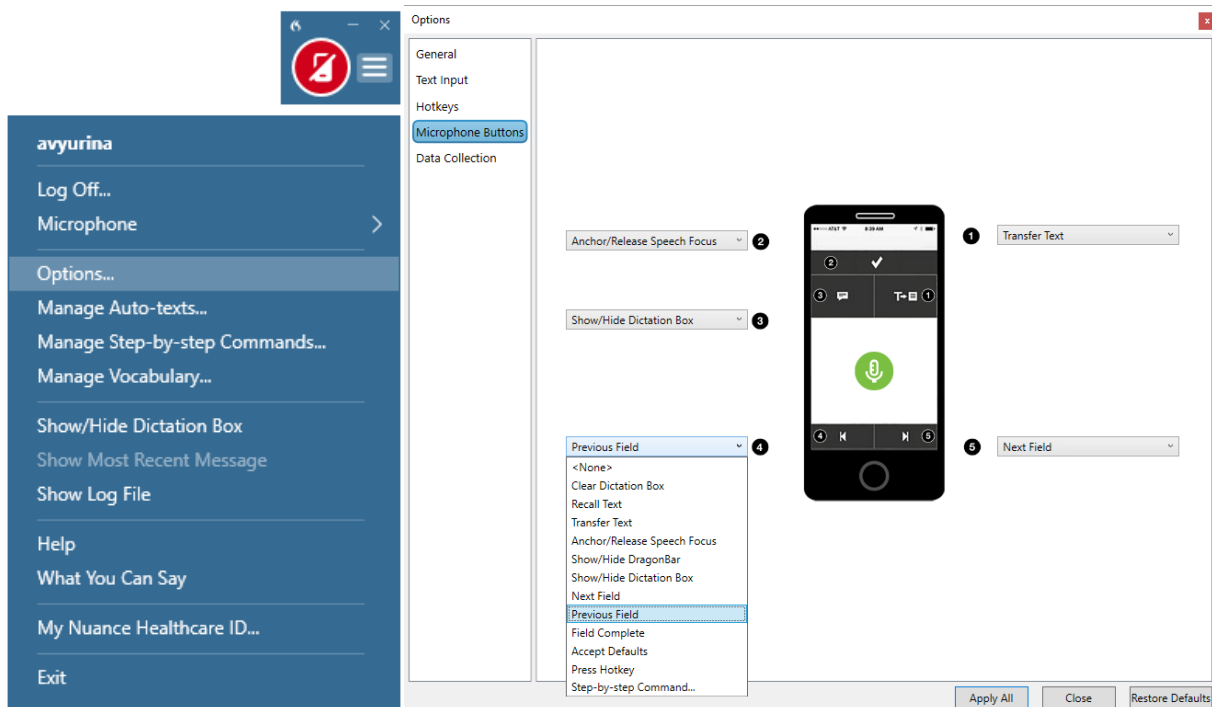
Then type your username (Windows/Epic login, not your email address) into the “Profile” field and click Save (in the upper right corner). Enter your username again in the “Enter user name” field and click “Sign in.”

Customizing PowerMic Mobile

PowerMic Mobile buttons can be set to your preferences. For example, by pressing a programmed button you can move your cursor to the next variable or import a Smart-Phrase.

Open the Dragon menu via the hamburger icon in the DragonBar; choose Options, then Microphone Buttons.

On the window that opens, open the drop-down menu at each button to see options.



To program a SmartPhrase, go to drop-down menu from a desired button and select a Step-by-step command. You must already have a Dragon command for the Smart-Phrase. Choose your SmartPhrase from the Step-by-step Command menu. Click Add.

When you're done with your programming, click Apply All, then Close.

(If you're using a PowerMic handheld microphone that plugs into your PC, those buttons are programmable too, and the process is identical.)

Basic voice commands

Dictating punctuation

period/full stop
comma
colon
question mark
open quote/close quote
left paren/right paren

Deleting text

delete that
scratch that
undo that

Highlighting text

select [word(s)]
select [word] through [word]
unselect that

Capitalizing text

cap that
capitalize that
all caps that

Navigating within document

new line
new paragraph
insert before [word]
insert after [word]
next field; previous field
go to end of sentence

Controlling the microphone

go to sleep
wake up

Managing vocabulary

add word
manage words
do not recognize that word

Using the Dictation Box

transfer text

Looking for the right command?

what can I say?

DragonBar—Dragon's toolbar

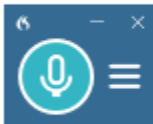
The Dragon toolbar is newly designed to take up less space on your screen. It consists of the microphone icon and a hamburger icon that opens Dragon's menu.

Turn the microphone on and off by clicking it with your mouse or by hitting the large + key on your 10-key number pad on your keyboard.

Microphone is off:



Microphone is asleep:



Microphone is on:

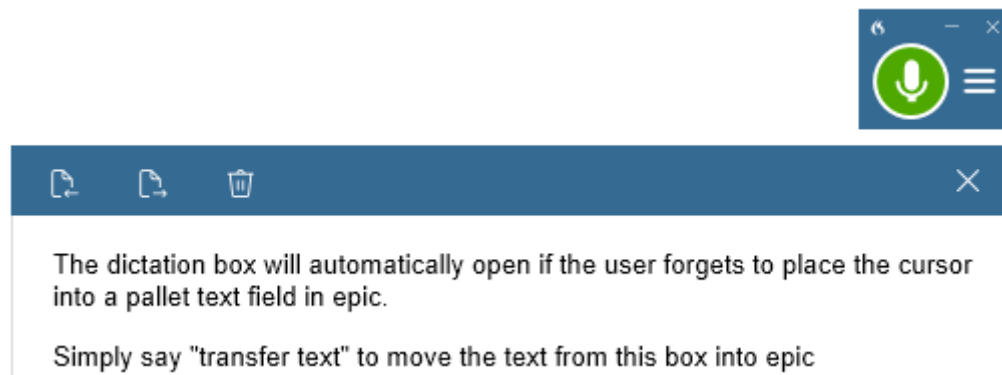


(Note that these images show the user is using a plug-in microphone rather than the PowerMic Mobile app.)

Click the flame icon on the right side of the DragonBar to access menus.

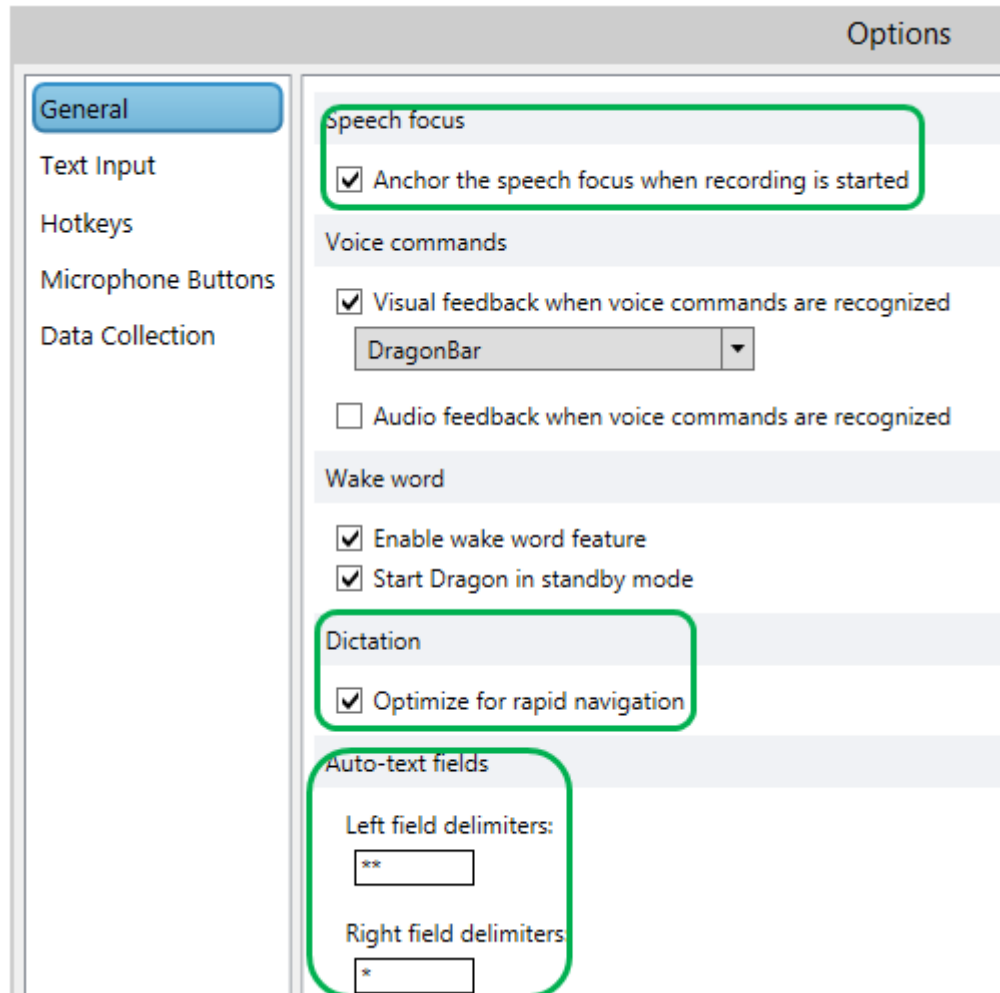
The Dictation Box

Because Dragon launches directly from Epic, it only works in Epic. If your cursor isn't in a field in Epic that accepts text when you turn on the microphone and begin to dictate, the Dictation Box opens automatically.



Change a few basic settings

Click the flame icon on the right side of the DragonBar and choose “Options.” We advise these changes to Dragon’s default settings.

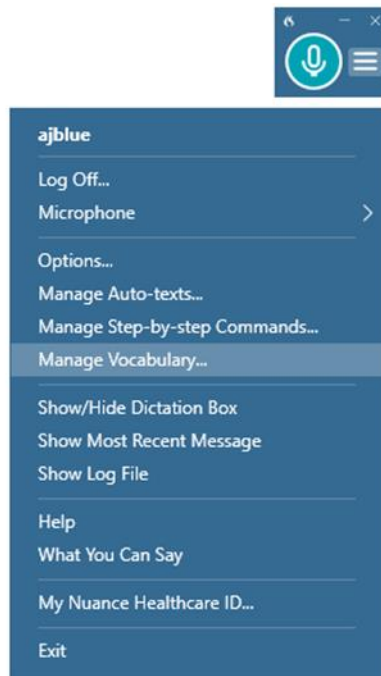


- Check “Anchor the speech focus when recording is started” to ensure the cursor remains in your note in Epic even if you click outside that note
- Check “Optimize for rapid navigation” to help Dragon operate in Epic more smoothly and efficiently.
- Edit left and right field delimiters to associate with Epic’s wildcards (***)—with this, you can say “next field” and “previous field” to jump to wildcards in your SmartPhrases.

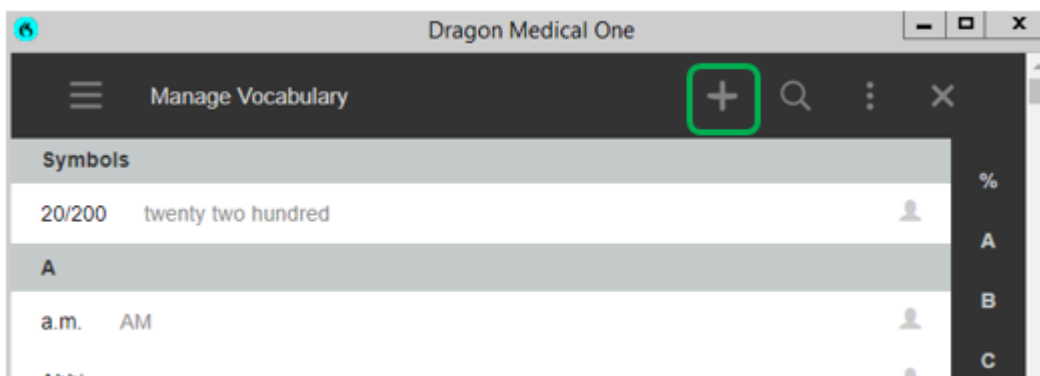
Add words to vocabulary

If you dictate a word or phrase and Dragon types the wrong thing, you may need to teach Dragon that word or phrase. Dragon may not have the very latest medications or surgical equipment in its vocabulary list. You may also have to add the names of clinicians to whom you refer patients.

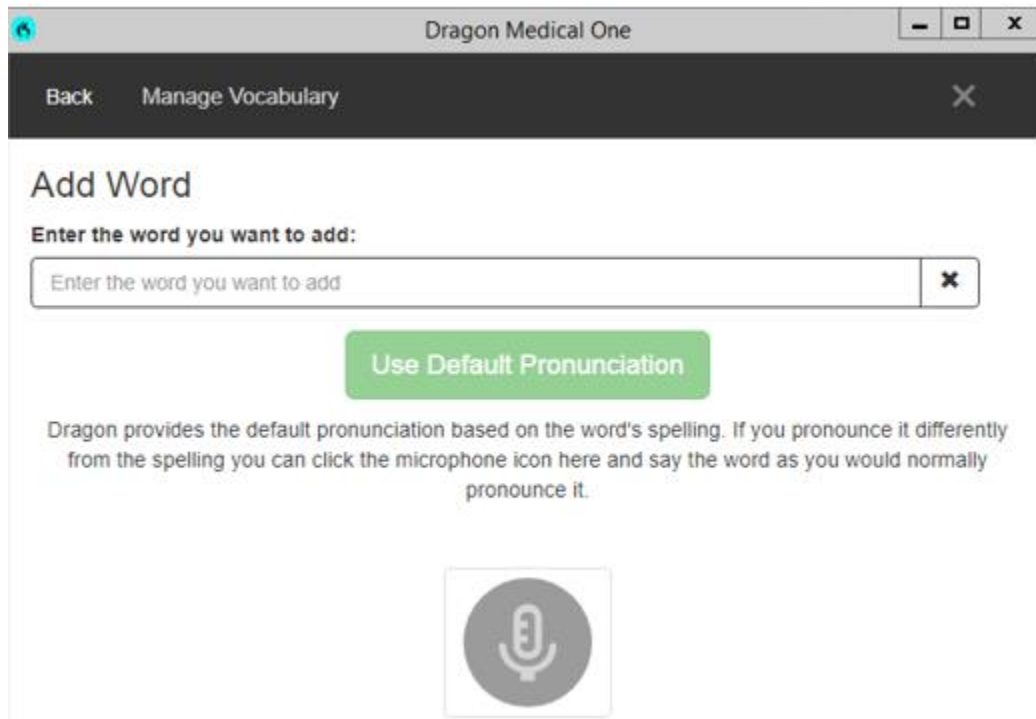
Open the menu by clicking on the flame and choose “Manage Vocabulary.”



Then click the “+” sign on the window that opens.



Alternatively, you can say “add word” into the microphone. Either way, this window will open:



Type the word or phrase that Dragon got wrong in the field.

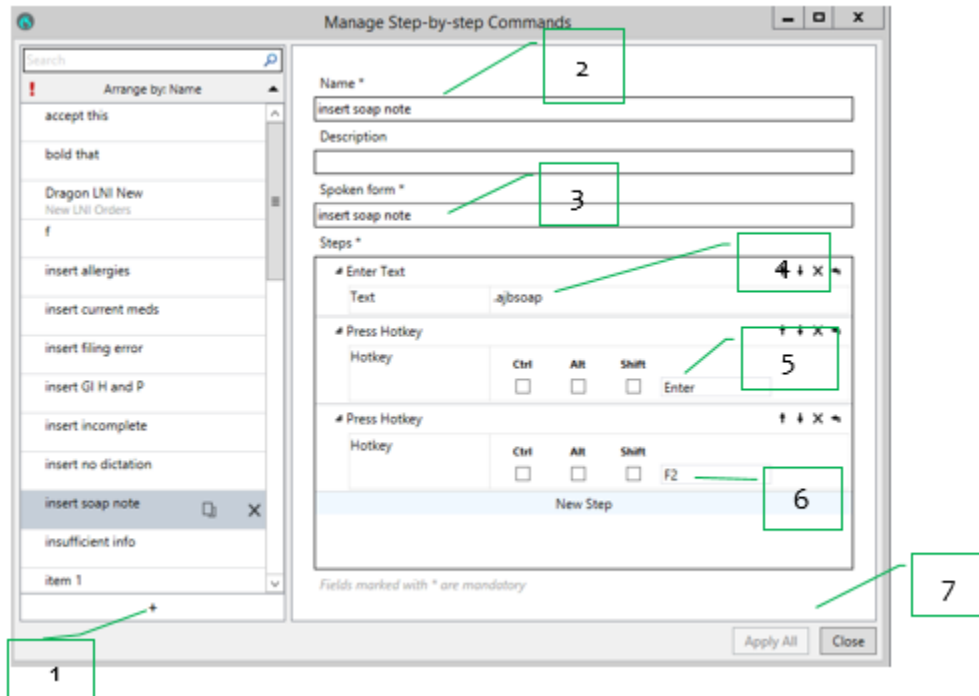
- *Do not click* “Use Default Pronunciation”
- Click the microphone icon (which will be red once text is typed in the field) and turn on Dragon’s microphone and say the word or phrase

Step-by-step commands

You can create commands in Dragon that bring SmartPhrases into your Epic note. Once created, you can dictate a simple phrase—for example, “insert soap note”—and Dragon and Epic will work together to pull your SOAP SmartPhrase into your note.

It’s a matter of telling Dragon to tell Epic to take a series of steps.

To do this, open the menu at the flame and choose Manage Step-by-step Commands.

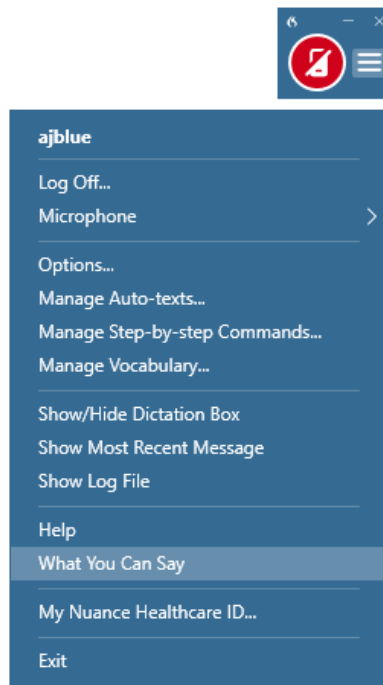


1. To create a new command, click the “+” key near the bottom of the window
2. In the Name field, type what you want to say to import the SmartPhrase—note that you want the command to be different from anything you might say as you dictate text, so we recommend starting each command with the word “insert” or “dot”
3. Note that as you type in the Name field, the text also appears in the Spoken Form field
4. The first step is typing out the dot phrase, so click New Step, choose Enter Text as the step type, and type in the dot phrase (including the period at the beginning)
5. The next step is clicking Enter, so click New Step, choose Press Hotkey as the step type, and hit Enter
6. If you want your cursor to end up at the first variable in your SmartPhrase, click New Step again, choose Press Hotkey, and hit the F2 key
7. Click Apply All and then Close

Step-by-step commands can automate more processes in Epic if the processes involve keystrokes and typing but not mouse clicks. We can provide more information about this if you're interested.

What can I say?

If you aren't sure what the right command might be to perform a function, or if you have questions about Dragon, you can open the menu and choose Help or What You Can Say.

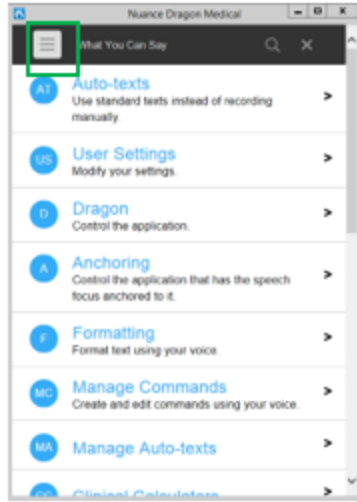


(The image above shows that the user is using the PowerMic Mobile app as a microphone.)

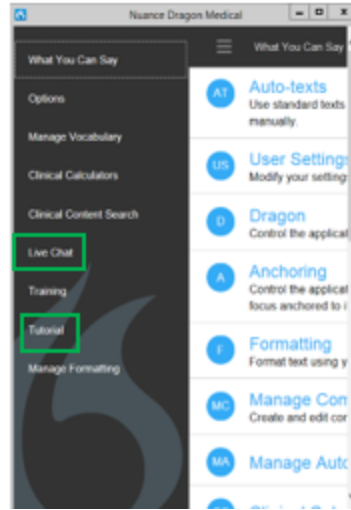
The What You Can Say menu provides a list of voice commands that can be handy.

Also ...

.. click the hamburger icon
(three parallel lines) ...



... to open a new menu
that includes Live Chat
and tutorial videos



Live Chat connects you with a Nuance support technician who can likely help you through almost any question or problem.

Thanks!

Please contact us if you have questions about using Dragon efficiently.

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