



Patient Medical Record Copy Fee – Effective August 2017

1. **No Fee** for the following Medical Records Requests:
 - a. Records to be sent to other medical facilities/physician’s office (Continuity of Care).
2. Patient requests for reasons other than continuity of care will be charged using the following schedule.

Format of Original Patient Record	Cost for delivery in electronic format	Cost for delivery in Paper format
Electronic or Hybrid (part electronic and part paper)	<ul style="list-style-type: none"> • \$6.50 flat fee for electronic portion • Plus, if applicable \$0.07 per page for CIOX Health’s labor cost to create and deliver the portion of the record maintained in paper. • Plus, sales tax as applicable 	<ul style="list-style-type: none"> • \$0.07 per page for CIOX Health’s labor cost to create and deliver the portion of records maintained in paper. • Plus, if applicable, the lower cost under state regulation patient rates or \$0.90 for CIOX Health average labor cost to create and deliver the portion of record maintained electronically. • Plus \$0.05 per page for supplies (paper and toner) • Plus, actual postage if mailed. • Plus, sales tax as applicable.
Paper	<ul style="list-style-type: none"> • \$0.07 per page for CIOX Health’s labor cost to create and deliver the portion of records maintained in paper. • Plus, actual postage if mailed. • Plus, sales tax as applicable 	<ul style="list-style-type: none"> • \$0.07 per page for CIOX Health’s labor cost to create and deliver the portion of records maintained in paper. • Plus, \$0.05 per page for supplies (paper and toner) • Plus, actual postage if mailed. • Plus, sales tax as applicable.

3. Attorneys and Insurance Companies requests for medical records
 - a. \$28.00 clerical fee
 - b. \$1.24 per page for the first 30 pages
 - c. \$0.94 per page for all other pages, plus actual postage