

# MARY BRIDGE CHILDREN'S FESTIVAL of TREES



**2024 MINIATURE TREE AND WREATH HANDBOOK** 

## MARY BRIDGE CHILDREN'S FESTIVAL of TREES

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## FESTIVAL OF TREES OVERVIEW

#### **Festival of Trees Mission**

Festival of Trees is a philanthropic celebration benefiting children and families served by MultiCare Mary Bridge Children's Hospital & Health Network.

Mary Bridge's Festival of Trees involves a broad range of community supporters including designers, sponsors, donors and volunteers. Hundreds of individuals annually give their time, talents, and resources to make Festival a success. Festival is supported by the Mary Bridge Children's Foundation including a Festival Event Manager, dedicated Event Coordinators and a Festival of Trees Administrative Council (FOTAC) which is a group of volunteers that agree to act in chair and support positions for the many subcommittees such as Gala, Community Events, and Trees Group. These members oversee their fellow volunteer committees and provide encouragement and support throughout the planning and execution of Festival of Trees.

Altogether, this generous group is the Spirit of Festival!

#### Festival of Trees Administrative Council (FOTAC)

FOTAC is made up of dedicated volunteers that agree to act in chair positions and support positions for the many subcommittees of Festival such as Gala, Tinsel on the Town, Trees Group, etc. These volunteers are selected/recruited by the current Event Chair in concert with the Festival Event Manager. FOTAC members oversee their fellow volunteer committee members and provide encouragement and support throughout the planning and execution of Festival of Trees. They will work alongside the Festival of Trees Event Manager to produce a uniquely festive fundraising experience for our community.

THEME &	Theme: "Magic Lives Here"			
COLORS	Colors: Colors: Dark blue, dark green, black, crème hints of gold			
LOCATION:	University of Puget Sound, Tennis Pavilion			
THEME INSPIRATION	The magic of Disney-inspired storytelling			
EVENT PROCEEDS	The new Mary Bridge Children's Hospital			
EVENT SPECIFIC	<ul> <li>Tinsel on the Town (Friday, December 6, 2024) <ul> <li>Goal: 500 guests</li> <li>Evening proceeds:</li> <li>Ticket price: \$200</li> <li>Theme: Under the Sea, Little Mermaid inspiration</li> <li>Colors: Rich deep blues, black, and gold (for a little shimmer)</li> </ul> </li> <li>Gala (Saturday, December 7, 2024) <ul> <li>Guest Goal: 500</li> <li>Ticket price: \$350/guest</li> <li>Theme: Enchanted Forest inspired by the magic and whimsy of so many of our favorite children's stories</li> <li>Colors: Rich greens, gold, and hints of crème (think fireflies)</li> </ul> </li> </ul>			

## 2024 Mary Bridge Festival of Trees

## WHERE CAN YOU FIND HELP?

The Festival office, the Foundations of MultiCare, and various other departments provide a wide range of support services to Festival's volunteer committees. To take advantage of these services, please coordinate your needs through the Festival Event Manager, Kelly Werner, at (253) 403-1387.

What	Who	Phone & Email
Tree Questions	Jeri Campbell	C: (253) 732-1860
	Trees Group Chair	jcamp40895@aol.com
Mini Tree Procurement	Danielle Brunson	C: (253) 355-2884
Chair		danielle.brunson@multicare.org
Wreath Procurement	Andrea Smith	C: (253) 226-9688
Co-chair		andylee20@comcast.net
Wreath Procurement	Sarah Howard	H: (253) 381-6678
Co-chair		C: (360) 791-6488
		<u>sarahhoward82@yahoo.com</u>
2024 Festival Event Chair	Miles Eaton	C: (253) 355-5862
		miles@detailshometeam.com
Designer Funds/Donations	Kelly Werner	C: (360) 865-2469
	Mary Bridge Children's	Fax: (253) 403-1534
		<u>kcwerner@multicare.org</u>

## MINI TREE AND WREATH DESIGNER TIMELINE

Date	Event/Time	Location	
Aug. 31	Application DUE!	Email your chair!	
Sept. 12	Designer Workshop – Kick Off!!	<u>324 S I Street</u> (Tacoma)	
		Bunker Conference Room	
Oct. 11	Photos and confirming of tree theme and name due!	Email your chair!	
Nov. 1	Expense and Donation Worksheets due!	Email your chair!	
Nov. 14	FINAL Tree Designer Workshop	<u>324 S I Street</u> (Tacoma)	
		Bunker Conference Room	
Nov 25 (Mon.)	Early delivery, 4 – 8pm	University of Puget Sound	
	Reimbursement forms due by time of delivery	Tennis Pavilion	
Nov 26 (Tues.)	Final day for mini tree and wreath delivery, 8am -5pm		
	Reimbursement forms due by time of delivery	3326 N 11 <sup>th</sup> St.	
Nov. 30-Dec. 1	Public Hours – Event time: 10am – 4pm	Tacoma, WA 98416	
(Sat. – Sun.)			
Dec. 3 (Tues.)	Special Tours – Event time: 9am – 4pm		
Dec. 5 (Thurs.)	Bridge Builders Luncheon - Event time: 11am-1:30pm		
Dec. 6 (Fri.)	Tinsel on the Town - Event time: 6-11 pm		
Dec. 7 (Sat.)	Gala and Tree Auction - Event time: 6 – 11pm		

## MINIATURE TREE AND WREATH OVERVIEW

#### Mini-Trees and Wreaths Provided to Designers

- Mini-Trees are artificial and available in 36" and 48". Designers are provided white lights.
- Wreaths are artificial and available in 24", 30" and 36" sizes. Designers are provided white lights.

#### Choosing and Executing a Theme

- Convey a cohesive theme for your mini-tree or wreath. Select decorations, color, concept, and gift items consistent with your theme. Theme needs to be communicated to the Mini-tree or Wreath Chairperson by August 31.
- Keep in mind having a broader theme will appeal to more buyers and might allow us to raise more funds.
- Festival reserves the right to deem what is appropriate in theme development and items within your display. To ensure a variety of tree themes, displays, and experiences, applications are accepted on a first come first serve.

#### Decorations

- Use large and small-scale ornaments to add dimension and visual interest.
- Considering using non-traditional ornaments such as toys, printed art, and found treasures.
- Stick to your theme.

#### Tobacco, Marijuana, Alcohol and Firearms Policy

- It is the policy of the Festival of Trees to prohibit the promotion and sale of tobacco/marijuana and tobacco/marijuana products. No such product may be included in any theme, display, or design. Festival of Trees is hosted by our community's largest health care provider and benefits Mary Bridge Children's Hospital. As such, Festival has an obligation to promote a healthy lifestyle, particularly for children.
- Firearms are not allowed in the Tacoma Armory and not allowed to be part of your tree display.
- Alcohol may not be the sole focus of a display or theme. Alcohol may be included in tree displays only on the night the tree is scheduled to be auctioned (throughout Festival week.)
- The premise behind the difference in the policy related to alcohol and tobacco is that it is generally accepted that alcohol does not have negative health effects when used in moderation. The management of the Festival of Trees reserves the right to remove any item(s) deemed contrary to the policy.

#### Security

- <u>Do not leave valuables unattended</u>. Small items of great value should not be displayed, except during the silent auction portion of Gala and TOT. Please work with your chairperson in advance
- Small items should not be within reach of the public. You may want to secure them to the tree using fishing line, so the possibility of theft is decreased.

#### Tree and or wreath theme, name, and photo should be provided to the chairperson mid-October.

• Mini-trees and wreaths will be sold in-person during either Tinsel on the Town or Gala. There will not be any virtual options.

## MINIATURE TREE INFORMATION

#### Decorations

- For visual interest, use both large and small-scale ornaments; non-traditional decorations that fit your theme can add dimension and character.
- Include dynamic decorative stems, when possible, for additional wow-factorability.
- Consider trailing ribbons and fancy bows for aesthetic texture and glitz.
- Of note: densely decorated trees seem to generate more interest than those decorated more sparsely.

#### Securing Decorations to the Tree

- All decorations (including lights) must be secured to the tree. Needle nose pliers with side cuts can help make it easier and faster to wire efficiently. **Easier on hands are Chenille stems (pipe cleaners) instead of wire.**
- When gluing all ornament hanger attachments, it is not enough to glue the collar alone. Put a dab of glue on the wire loop itself to keep the ornament from pulling away from the hanger.
- A 4" wire is ample to tie the average ornament to a branch using 2 tight twists. As with the lights, we recommend OASIS Bind-wire, available at Washington Floral.

#### **Bases for Mini-Trees**

- Trees must be anchored to or secured in a base. Bases must be wide enough for tree stability and safety; containers with narrow bases tend to tip over.
- If using a container, place tree in receptacle and fill with plaster of Paris or any brand of spray-in hardening foam. Be aware that foam products will expand as they harden; do not fill container to the top.
- Glass or ceramic containers tend to break as filler hardens; be careful what base you choose. With fillers, metal or wood may work better than ceramic or glass.
- Some designers choose to glue the tree base to a wooden tray, which works quite well. If that is your choice, gorilla glue is exceptionally strong for this purpose. The tray must have handles for ease of lifting into and out of boxes for transport; flat bases without handles are very difficult to place into or remove from boxes.
- Base possibilities are limited only by your creative imagination. Urns, vases, sleds, sleighs, baskets, bird houses, large mailboxes, small apple crates, little wagons, boats, and even boots are among the many ideas used with extraordinary success by designers and greeted with great enthusiasm by buyers.

#### **Transport Boxes**

- Designers must deliver their trees to the staging area in boxes. Name of tree and name of designer must be on every tree box.
- If the tree will be secured into a base, and the box you were given does not work, it is best to find a box at least half as tall as the tree. If a box half as tall as the tree is used for transport, it is advisable to cut two handles on either side of the box.
- If the tree is accompanied by any premiums, please provide a photograph showing exactly how the tree and premiums should be displayed.

**It is very important to track what you spend and to retain your receipts;** they will be submitted with your Expense/Reimbursement Worksheet. Even if all or part of your supplies are donated, completion of the Worksheet is necessary as it sets the retail value of each mini tree. The price of the mini-tree is based on what you have spent and/or donated, along with the cost of the mini-tree and lights which have been

provided by Festival of Trees. Generally, the auction bid sheets will start at 50% market value with a guaranteed bid price at 350% value. **If you choose**, you will be reimbursed for your expenses according to the receipts you submit and up to \$50. You will also be asked to complete a FOT Donation form to account for any amount spent over the allotted reimbursement. Submit that form along with the Expense / Reimbursement form to your chairperson by **November 1, 2024.** 

## WREATH INFORMATION

Just like the trees, there is no magic color scheme or type of wreath to bring in a high return for the Festival.

Wreaths can be made available soon after you turn in your Designer Commitment Form letting your chairperson know the size(s) of the wreath you will be designing. Typically, they are distributed mid-summer once the designer meetings have started.

#### Decorations

- For visual interest, use both large and small-scale ornaments; non-traditional decorations that fit your theme can add dimension and character.
- Include dynamic decorative stems, when possible, for additional wow-factorability.
- Consider trailing ribbons and fancy bows for aesthetic texture and glitz.
- Of note: densely decorated wreaths seem to generate more interest than those sparser.

#### Securing Decorations to the Wreath

- All decorations (including lights) must be secured to the wreath. Needle nose pliers with side cuts can help make it easier and faster to wire efficiently. **Easier on hands are Chenille stems (pipe cleaners) instead of wire.**
- When gluing all ornament hanger attachments, it is not enough to glue the collar alone. Put a dab of glue on the wire loop itself to keep the ornament from pulling away from the hanger.
- A 4" wire is ample to tie the average ornament to a branch using 2 tight twists. As with the lights, we recommend OASIS Bind-wire, available at Washington Floral.

#### Transporting

- Designers must deliver their wreaths to the staging area <u>in bags</u>. Name of wreath and name of designer **must** be on every bag.
- If the wreath is accompanied by any premiums, or special items, please provide a photograph showing exactly how the wreath and premiums should be displayed.

**It is very important to track what you spend and to retain your receipts;** they will be submitted with your Expense/Reimbursement Worksheet. Even if all or part of your supplies are donated, completion of the Worksheet is necessary as it sets the retail value of each wreath. The price of the wreaths is based on what you have spent and/or donated, along with the cost of the wreath and lights which have been provided by Festival of Trees. Generally, the auction bid sheets will start at 50% market value with a guaranteed bid price at 50% value. If you choose, you will be reimbursed for your expenses according to the receipts you submit and up to \$50. You will also be asked to complete a FOT Donation form to account for any amount spent over the allotted reimbursement. Submit that form along with the Expense / Reimbursement form to your chairperson by November 1, 2024.

## ACCOUNTING FOR YOUR VOLUNTEER TIME

#### Accounting for your Volunteer Time

Please track the number of hours donated to create your mini tree and/or wreath. Please make sure to complete this request on the bottom of the Expense/Reimbursement Worksheet. Not only is it required but it helps demonstrate community commitment for Mary Bridge and benefits our organization when requesting grants. Mini-Tree and wreath designers report their hours when they turn in their trees and their Expense/Reimbursement Worksheet.

### SHOPPING RESOURCES

- The following companies will allow our Festival designers to shop at their businesses at discounted prices.
- You may <u>not</u> charge purchases to Festival of Trees or Mary Bridge Children's Hospital.

Vendor	Hours	Notes
Howell's Home & Floral Wholesale/Retail 6030 NE 112 & Holman (I-205 & NE Airport Way) Portland, OR (503) 255-2001 www.howellsonline.com	Open 7 days <u>Mon-Fri</u> 9:00am- 5:00pm <u>Sat</u> 10:00am – 5:00pm <u>Sun</u> 12:00pm– 4:00pm	Contact: Dave Howell They offer 35% discount for purchases of \$50 or more.
Washington Floral Services Wholesale 2701 South 35 <sup>th</sup> Street Tacoma, WA (253) 472-8343	<u>Mon-Fri</u> 7am -3pm	Designers may shop wholesale anytime upon by giving them your name or your teams lead designer's name. Items have limited return options.
Camden Gardens 6535 5 <sup>th</sup> Place Ste B Seattle, WA 98101 (206) 218-4836	By appointment <u>Mon-Sat</u> 9:00am- 3:00pm	Contact Tim ( <u>tim@camdengardens.net</u> ). They are the distributor for major department stores in Seattle and offer out of season items at discount prices.

## FORMS AND REPORTS

All forms are available on the web page, www.marybridge.org/fot and may be filled in electronically, scanned and emailed your chairperson.

**Mini-Tree/Wreath Designer Commitment Form** – Due when you decide to be a mini-tree and/or wreath designer by August 1. This is your commitment to design a mini-tree and/or wreath for Festival. When you sign this, you agree to design and decorate a mini-tree and/or wreath to comply with the Festival of Trees rules and deadlines. Please ensure you can meet all obligations. Also, please inform the festival if any of your information changes.

#### Mini-Tree and Wreath Expense Worksheet – Due by November 1, 2024

- Mini-Tree and Wreath Designers may be reimbursed for expenses up to a limit that is determined by the type and size of item designed. Designers may be reimbursed for expenses of tangible items used for decorations and gifts for the wreath or mini-tree, and the sales tax associated with those items. Time, labor, transportation, and telephone expenses are not reimbursable designer expenses.
- Submit your completed worksheet along with all receipts for reimbursement. Once verified by your chairperson(s), they will be submitted to the Festival Manager for approval and forward to MultiCare Accounts Payable who will issue the reimbursement check. As the Accounts Payables department only, issues check on a weekly basis, there may be a delay of up to two-three weeks, depending on what day of the week your completed paperwork is submitted.
- Completion Clarification:
  - Receipt # if you have multiple receipts, please number / color code your receipts so that they match the item descriptions or stack them in order to assist with verification.
  - Item Description something close to what the receipt says
  - \$ Paid (w/o tax) to match the amount on your receipt.
  - \$ Saved if you purchased an item for \$5 that was 50% off, put \$5 in the "Paid" column and \$5 in the "Saved" column.
  - \$ Donated if you are donating the decorations, you will use this column instead of the \$ Paid column. You also need to attach a FOT Donation form so you can use that amount on your income tax return, if desired. You will get a letter in the mail from Mary Bridge Children's Hospital Foundation thanking you for your donation.

**Donation Forms** – Due as they are received but no later than November 1 for catalog inclusion – please don't hold them!

<u>All</u> donations to your tree, mini-tree or wreath in the form of cash, decorations, gifts, services and discounts on purchased items must be recorded on FOT donation forms and processed through the Festival office. Donation forms turned in by November 1 will be listed in the Festival Thanks portion of all Festival catalogs and Tabloid. <u>Please meet that deadline so YOUR donors are recognized</u>!

- Carry forms with you at all times. (You never know when a procurement opportunity will arise!)
- <u>BEFORE you give the donation form to a donor, be sure to fill in the top section of the donation form,</u> <u>indicating that the donation is for a Mini-Tree, Wreath or Tree and provide the name of your lead</u> <u>designer in the space provided.</u> Festival has multiple events and many designers. Help us track your items by correctly filling out the donation form.
- Completely fill out forms the moment you get a commitment. Pay attention to accurate restrictions and expiration dates on gift cards. Be sure to also convey this information on Catalog Description form.
- Occasionally a donor will make a partial donation (i.e., they will discount an item that you purchase). In those cases, please include the retail value of the item(s) but also include a note indicating the amount that was a donation verses the amount that was paid. That will allow the Festival office to accurately credit the donation.
- If the donor has given you an item(s) or cash and you opt to retain it in your possession, please complete the bottom line in the "Delivery Information" section, indicating that you have retained the cash.
- Designers who opt to purchase items without reimbursement should also complete a donation form, listing themselves as the donor. Take credit for your additional gift!
- Forms will be promptly processed, and letters of acknowledgement will be sent to the donors. Thank you cards with the current Festival theme are also available for designers to send more personal notes of thanks.
- Additional donation forms are available from the Festival office or on the website.
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• According to the IRS, "a charitable deduction cannot be claimed for the 'donation' of personal services or time." However, we would like to acknowledge all our generous donors with a thank-you letter and a catalog listing!

## MONEY MATTERS

#### **Designer Funding Policy**

Mini-Tree and Wreath expenses are funded by sponsors but not on an individual basis. Designers are reimbursed up to the maximum amount of \$50.

#### **Tax Deductions for Volunteers**

Tax law changes frequently. Be sure to consult your tax advisor regarding the deductibility of any expenses. The following information is provided for general reference and cannot be considered "tax advice" from a qualified professional.

- May deduct non-reimbursed out-of-pocket expenses directly related to their volunteer service.
- May not deduct the value of their volunteer time or services.
- Volunteer service and charitable donations must be contributions to a "qualifying organization." Mary Bridge Children's Foundation meets this requirement.

#### DONATION PROCESSING

To make sure that your donors get the credit they deserve, all Festival donations including cash, auction items, tree decorations, donated labor, and discounts on purchased items must be recorded on donation forms and processed through the Festival office.

- Carry forms with you. Forms are available <u>online</u> and in the Festival office.
- We will process your forms and mail the donor a letter acknowledging their gift. They may be able to take a tax deduction.
- Check the "Ask First" list for donors who should **not** be solicited without first checking with the Event Manager. Most of these donors have already made, or are expected to make, significant sponsorship or other commitments to Festival of Trees and/or other MultiCare events.
- Fill out forms immediately after a commitment. Don't wait.
- Submit donation forms to the Foundation office as soon as possible so the donation is recorded, and the donor is thanked in a timely manner.
- FOT forms must be turned in by <u>November 1</u> for donors who give at least \$100 to be recognized in Festival's printed materials.
- Pat yourself on the back and say, "I did it!"

Return to step one. Donations can happen repeatedly—sometimes on the same day, sometimes with the same person, sometimes with lots of people!

## ASK FIRST

#### **Event and Tree Sponsors**

Below is a list of the MultiCare Sponsors/Major Supporters. Festival volunteers, including designers, <u>must not</u> solicit from any of these businesses or individuals without calling the Festival office first. We have, or are currently in the process of, negotiating these sponsorships for the 2024 year and your contact could threaten these negotiations. On your next visit to any of these businesses, please be sure to thank them for their support of the Festival of Trees, Mary Bridge and/or other MultiCare Foundations that they may be supporting.

A Advanced Septic and Construction Services Abbott Construction Inc. Ackerman Ambulance Sales Advanced Electric & Security, INC. Advanced Filter & Mechanical, Inc. AHBL, Inc. Ajmer by Jodi Al Lago Catering Alaska Airlines Alaska National Insurance Company Amazing Landscape Services Ame Aesthetic Institute Amerigroup Washington Amgen Inc. Answers Counseling & Case Management Asado 6th Ave LLC AstraZeneca LP Aylen Junior High **B&B** Restaurant Group The Babare Foundation The Baker Foundation **Balfour Beatty Construction** The Bamford Foundation Bank of America Charitable Gift Fund BECU Dept #340 Ben B. Cheney Foundation Betschart Mechanical, Inc.

**Birgen Transport Inc** BMW Northwest, Inc. BNBuilders. Inc. **Bob Barker Foundation Bouten Construction Company** Box of Rain LLC **Braun Family Foundation** Bright Funds **Brooks Powers Group** Kenneth F. and Deborah L. Brueckner Estate Cambia Health Foundation **Cameron Thrall Edward Jones** Investments Captain Jack's Bar & Grill Cardiac Study Center, Inc., P.S. Cardinal Health **Cardinal Health Foundation** Carelon Behavioral Health CarePayment **Cascade Emergency Physicians** CBRE – Tacoma Celebrate Seniority Grannies' Attic Centene Management Company LLC **Chapman Dental Prosthetics Charity Safaris** Charityvest Inc. The Charles Maxfield Parrish & Gloria F. Parrish Foundation

Charme Nails and Skin Studio The Confederated Tribes of the Chehalis Reservation Chevrolet Buick GMC of Puyallup Inc. Chicago Title Company Chick-fil-A at Puyallup FSU Child's Play Charity Children's Advocacy Centers of Washington City of Burien City of Sumner Golf Tournament Clark/Kjos Architects, LLC CliftonLarsonAllen LLP Cochran Douglas, PLLC **Colvos Construction** Combined Fund Drive Secretary of State of Washington Common Spirit Health Community Foundation of the North State **Connelly Law Offices** Coordinated Care **CopperPoint Insurance Companies Cystic Fibrosis Foundation** D.A. Davidson & Co – Spokane D.A. Davidson & Co. - Seattle DaVita, Inc. The De Falco Family Foundation Delta Pilots Charitable Fund DeMolay - Tacoma Chapter Destination Harley Davidson of Tacoma **Diagnostic Imaging Northwest Dimmer Family Foundation** DispatchHealth

Dobler Management Company, Inc. Dossier Wine DP&C **Dutch Bros LLC** East Region EMS & Trauma Care Council William and Joyce Edwards Foundation Eisai Oncology **Eisenhower Carlson PLLC** Elmer's Restaurants. Inc **Emerald City Health Empower Retirement Enterprise Mobility Foundation** Epic ESa **Evergreen Excavation** Excel Gloves & Safety Supplies, Inc. Exit Realty Fifth Generation, Inc Financial Insights Wealth Management First Choice Health **Firstline Communications** FirstNet Fishheads Outdoors, LLC Four Our Families, Inc. dba Domino's Pizza Fraternal Order of Eagles Auburn Auxiliary # 2298 Fraternal Order of Eagles Buckley Auxiliary #1387 Fraternal Order of Eagles Kent Auxiliary #362 Fraternal Order of Eagles Renton Auxiliary #1722 Fraternal Order of Eagles Tacoma

Auxiliary #3

Fraternal Order of Eagles Yakima #289 Fred Goldberg Family Foundation Fred Hutchinson Cancer Research Center Freightliner NW Friends of Dan Satterberg FrontStream Gottfried and Mary Fuchs Foundation Gates Ventures. LLC Gaube Enterprises, Inc. Genentech. Inc. Genoa, a QoL Healthcare Company Gensco Inc **Gig Harbor Lions Club** Glass & Wares Stores LLC **Global** Aerospace Golden Flame Jewelry LLC Good Samaritan Hospital Auxiliary Goodale & Barbieri Company Gordon Truck Centers, Inc. Gray Lumber Company Great Clips Great Northwest Dental Greater Tacoma Community Foundation The Greg D and Melanie S McFarland Foundation Greif Tacoma Mill H. E. Anderson Family Foundation Hallmark Inns & Resorts, Inc. Hansen Dentistry Hanson Motors Harbor Health Solutions Harborstone Credit Union Hawley Troxell

Heart Strings Hunters Group Heritage Bank Heritage Bank - Downtown Seattle Hermanson Company LLP Hey, LLC Hokold Foundation Holly White, Snowberry Enterprises, Llc Howard S. Wright Construction Hunt's Services Hyada Park Guild IMA Foundation Innovia Foundation Institute for Educational Leadership International Brotherhood Electrical Workers - Local 76 Intuitive Surgical, Inc. Investors Portfolio Services **Islam Family Foundation** It's a Team Sport Event The J. P. Morgan Chase Foundation J.P. Morgan Chase & Co. Jake Sterino Inc. Ianssen Pharmaceuticals Inc Penny Lynn Jensen Trust Beverly J. Jewell Memorial Foundation Jody Miller Construction, Inc. Joe Sidorski Living Trust John L. Scott Foundation Iordan Fund Joyful Mission K&L Gates Kanda Charitable Remainder Trust Kanon Electric

Dr. Warner M. Karshner Guild

**KBE Electric Co Inc** 

Kelly Building Maintenence, Inc.

Kestra Medical Technologies

Kevin A. Iverson, CPA

KeyBank

June R. Kilworth Foundation

King County Best Starts for Kids

Kitsap Community Foundation

Korum for Kids Foundation

Korum's Puyallup Nissan

KPMG

Ladybug Family Foundation

Lakewood Appliance, LLC

Lakewood Community Foundation Fund

Estate of Lucille F. Lewis

The Lightner Smith Designated Fund at The Seattle Foundation

Lisse Medical Aesthetics

The Luvera Family Fund

M&L Supply Company

MacDonald-Miller Facility Solutions

Main Street Tattoo

Marco J. Heidner Foundation

Maritz Family Foundation

Mary Bridge Brigade

Mary Bridge Children's Hospital and Health Center

Massage Therapy Foundation

Trust of Inez Mattison

Kurtis R. Mayer Charitable Lead Trust

McAllister Park Associates

McCallum License Agency, Inc.

Dotha McCormick Guild McKinley Irvin, PLLC McKinstry Co. Medina Foundation Medtronic The Al and Georgia Meier Foundation The Memton Fund. Inc. MINW (Purchased by TRA Medical Imaging) Miter Charitable Foundation Molina Healthcare of Washington Morgan Stanley Global Impact Funding Trust. Inc. Morton McGoldrick, PLLC Moss Adams, LLP Mountain Moving & Storage Mountain View Funeral Home and Memorial Park Mt. Rainier Emergency Physicians MW Consulting Engineers NAC Architecture Names Family Foundation National Christian Foundation National Philanthropic Trust National Utilities Contractors Association of Washington Neeley Construction Company Network for Good Niagara Bottling, LLC Noah Jon Markstrom Foundation The Norcliffe Foundation Northwest Children's Foundation Northwest Medical Specialties PLLC

Nucor Steel Seattle , Inc.

Numerica Credit Union
Donnie J. O'Neill Guild
The Old Cannery Furniture Warehouse
Olympic Sports & Spine
One4All Charitable Fund
Our Lady of Good Counsel Church
Oxbow Urban Kitchen
PABCO Roofing Products
Pacific Box Company
Pacific Coast Charities
Pacific Lutheran University
Pacific Northwest Title Company
PacificSource
PacificSource Health Plans
Panattoni Development Company
Pano Koumantaros Cancer Research Fund
Parker, Smith & Feek
Partners in Lakewood Rotary
Pauline & Edgar Stern Foundation
PayPal Giving Fund
Pediatrics Northwest, P.S.
Pediatrix Medical Group
Pella Windows & Doors of Western Washington
Penumbra, Inc.
Perkins + Will Architects
Phase II General Contractor
Physicians of Southwest Washington
A Picket Fence
Pierce County
Pilkey Hopping & Ekberg, Inc
Pla & Watts Endodontics
Pledgeling Foundation

PMA Foundation Poe Construction, Inc. Potelco Precision Electric Group, Inc. Premera Blue Cross Print NW Prison Fellowship Propel Insurance Public Health--Seattle & King County Pulse Heart Institute Puyallup Cheer Parent Association Puyallup Elks Lodge #1450 Puyallup High School Cheer Squad Puyallup School District Puyallup Towing, Inc Puyallup Tribe of Indians Qventus, Inc **Rachel Lynn Henley Foundation** Radia **Raikes Foundation** Rainier Anesthesia Associates PC Ram Geoservices, Inc. The RAM International, LLC Randall Trucking LLC **RBC Wealth Management** Renaissance Charitable Foundation **Rentiel Precision Laser Cutting LLC** Right! Systems Inc. - Corporate Office **Robins Nest Family Foundation** Rotary Club of Lakewood Rotary Club of Sumner **Rowing Cares** 

Roval Arch Masons Children's Heart Foundation RunSignUp **Rust Family Foundation** Safe Crossings Foundation Sawston Wealth Management, Llc SB Structures LLC Scarsella Bros., Inc. SeaGen SeaPort Sound Terminal Seattle Foundation Sellen Construction Co., Inc. Sequoia Foundation Sessler Inc. Shamrock Charities Lillian Shotwell Guild Sisters of Providence Skanska SMACNA-Western Washington, Inc Sound Credit Union Sound Physicians South Hill Pediatric Dentistry South Sound Behavioral Hospital South Sound CARE Foundation Spanaway Moonshiners, Inc. Spirit of Children Foundation Spokane Indians Baseball Club Stafford Suites Star Rentals Star Wars Washington State Roofing Stratascale Sunset Air

Sunset Auto Family Sunset Chevrolet, Inc. Sunset Ford Superior Linen Service Symetra Tacoma Anesthesia Associates, Inc. Tacoma Corvette Club Tacoma Emergency Care Physicians Tacoma Rainiers Baseball Club Tacoma Urban League Tacoma-Pierce County Health Department Tacoma/Valley Radiation Oncology Centers **TEN Capital Wealth Advisors** Trust of Florg B. Tenzler **TEW Foundation** The Shelley Company LLC The Swinerton Foundation The Walker Group The Jean E. Thomson Foundation Thrivent Charitable Impact & Investing Thrivent Choice Dollars Titus-Will Auto Group The Titus-Will Families Foundation Tom and Meg Names Family Foundation Tommy Bahama **TOTE Maritime Alaska** TRA Medical Imaging TRA Medical Imaging Foundation Transportation Club Of Tacoma **Treleven Family Foundation** Trouves Health Care Corporation

True Blue, Inc. Trufab, LLC Tucci & Sons, Inc. Tulalip Tribes Charitable Fund TwinStar Credit Union Umpgua Bank Umpqua Bank - Downtown Vancouver Uncommon Charitable Impact Inc. Uncommon Solutions. Inc. United States Treasury United Way of King County United Way of Pierce County UnitedHealthcare Company University of Washington University of Washington School of Medicine Urban League of Metropolitan Seattle US Oil & Refining Co. **USI Insurance Services, LLC** Valera Health Vanguard Charitable Veterans United Foundation

Veterans United Home Loans W. Second Growth Foundation WA Opportunity Scholarship Washington Emergency Care Physicians Washington Gastroenterology, Digestive Health Specialists Washington State University Washington State University Health Sciences Spokane Waste Connections Wavne's Roofina. Inc. Western Washington Pathology, P.S. Wold Enterprises Wold Family Foundation Woodcreek Provider Services Woodworth Capital, Inc. Woodworth Family Foundation Workpointe World Kinect Energy Services World Vision. Inc. Wright Hotels, Inc Zoll Services LLC